

## MINUTES

Council met at 4:00 p.m. for their first Regular Meeting of the month.

Present: Mayor Wearn, Councillors Balzer, Banbury, Cowan and Peterson

Staff: Baer, Borton, Harmer, Krug, Matheson, Mordue, and Richardson

Others: Rebecca Smith, Planner

Mayor Wearn in the Chair

### 1. Welcome

### 2. Call to Order

### 3. Approval of the Agenda

RESOLUTION #1

Moved By – Councillor Peterson  
Seconded by – Councillor Balzer

Be it hereby resolved that the agenda for the December 6, 2017 Regular Meeting of Council be approved.

.Carried

### 4. Disclosure of Pecuniary Interest

None declared.

### 5. Adoption of Minutes

RESOLUTION #2

Moved By – Councillor Peterson  
Seconded by – Councillor Balzer

Be it hereby resolved that the minutes of the November 15, 2017 Regular Meeting of Council be adopted as printed and circulated.

.Carried

RESOLUTION #3

Moved By – Councillor Peterson  
Seconded by – Councillor Balzer

Be it hereby resolved that the minutes of the June 7, 2017 Police Service Board Meeting be received.

.Carried

RESOLUTION #4

Moved By – Councillor Peterson  
Seconded by – Councillor Balzer

Be it hereby resolved that the minutes of the September 27, 2017 Police Service Board Meeting be received.

.Carried

## **6. Business Arising from the Minutes**

None.

## **7. Delegations/Presentations**

None.

## **8. Correspondence**

### **a. General**

- i. Upper Thames River Conservation Authority – 2018 Draft Budget

RESOLUTION #5

Moved By – Councillor Peterson  
Seconded by – Councillor Balzer

Be it hereby resolved that the general correspondence be received.

.Carried

### **b. Specific**

None.

## **9. Staff Reports**

### **a. Rebecca Smith, Planner**

- i. SP 1-17-02, Application for Site Plan Approval – Claysam Homes Ltd.

RESOLUTION #6

Moved By – Councillor Balzer  
Seconded by – Councillor Peterson

Be it hereby resolved the application for Site Plan Approval submitted by Claysam Custom Homes Ltd., whereby the lands described as Blocks 41, 42 & 43 – 46, 41M-319, in the Township of Blandford-Blenheim, to facilitate the construction of 30 street-fronting townhouses, be approved, at such time as the following conditions are fulfilled:

- i. The Owner shall enter into a Site Plan Agreement with the Township and agree to satisfy all Township requirements, financial and otherwise.
- ii. The notice of no appeal for related zone change application ZN1-17-11 is issued by the Township of Blandford-Blenheim.

.Carried

**b. Jim Harmer, Drainage Superintendent**

- i. DS-17-23, Tile Drainage Application

RESOLUTION #8

Moved By – Councillor Balzer  
Seconded by – Councillor Peterson

Be it hereby resolved that Report DS-23-17 be received as information; and,  
That Council approves the application for Tile Drainage Loan from Pete and  
Catharina Voster at 965880 Oxford Waterloo Road part of lots 8 and 9 Con 14  
and further

That the Clerk notifies the applicant that his application has been approved and  
is subject to the following conditions:

- No tile shall be installed within 20 meter of any manure storage
- Township notified when construction starts
- Approved subject to the available of funds from OMAFRA
- A plan showing location of the tile installation must be submitted with invoices
- Contractor business license number [as issued by OMAFRA] and name must be submitted with invoices
- Make / model and machine licenses number [as issue by OMAFRA] must be submitted with invoices.

.Carried

- ii. DS-17-24

RESOLUTION #7

Moved By – Councillor Banbury  
Seconded by – Councillor Cowan

Be it hereby resolved that Report DS-17-24 be received.

.Carried

**c. Jim Borton, Director of Public Works**

- i. PW-17-27, Monthly Report

RESOLUTION #9

Moved By – Councillor Peterson  
Seconded by – Councillor Balzer

Be it hereby resolved that Council concurs with the recommendation of CN's  
Engineer regarding the structural condition of the CN Bridge on Gobles Road  
and orders the bridge closed to all vehicular and pedestrian traffic.

.Carried

RESOLUTION #10

Moved By – Councillor Banbury  
Seconded by – Councillor Cowan

Be it hereby resolved that Report PW-17-27 be received.

.Carried

**d. Community Services Department**

- i. CS-17-11, Monthly Report - November

RESOLUTION #11

Moved By – Councillor Banbury  
Seconded By – Councillor Cowan

Be it hereby resolved that Report CS-17-11 be received as information.

.Carried

**e. Denise Krug, Director of Finance/Treasurer**

- i. TR-17-11, 2018 Salaries and Wages

RESOLUTION #12

Moved By – Councillor Banbury  
Seconded By – Councillor Cowan

Be it hereby resolved that Report TR-17-11 be received as information;

And further that the remuneration for Council members, Volunteer Fire Fighters, Fence-Viewers, Livestock Valuers, Property Standards Committee members and all Township employees, with the exception of those affected by minimum wage legislation, be increased by 1.5% effective January 1, 2018.

.Carried

- ii. TR-17-12, 2018 Fees and Charges

RESOLUTION #13

Moved By – Councillor Cowan  
Seconded By – Councillor Banbury

Be it hereby resolved that Report TR-17-12 be received as information;

And further that Council authorize the Director of Finance to prepare a fees and charges by-law for the December 20, 2017 Council meeting based upon Township fees and charges as outlined on the schedules attached to the report.

.Carried

**10. Reports from Council Members**

Councillor Peterson provided an update on the Bright and Plattsville Santa Claus Parades on Saturday, December 2, 2017, particularly the amount of children in attendance. Councillor Banbury spoke to the passing of Mr. Robert Cowan and his legacy, as he was a supporter of this municipality. Councillor Banbury noted his donations to the Princeton Theatre as well as his donation of the land for the Princeton Park Expansion.

**11. Unfinished Business**

None.

**12. Motions and Notices of Motion**

None.

**13. New Business**

None.

**14. Closed Session**

None.

**15. By-laws**

RESOLUTION #14

Moved By – Councillor Cowan  
Seconded By – Councillor Banbury

That first and second reading be given to the following by-law:

- By-law 2042-2017 Being a By-law to confirm the proceedings of Council.

.Carried

RESOLUTION #15

Moved By – Councillor Cowan  
Seconded By – Councillor Banbury

Be it hereby resolved that a third and final reading be given to the following By-law:

- By-law 2042-2017 Being a By-law to confirm the proceedings of Council.

.Carried

**17. Other**

January 3, 2018 Meeting – Canceled due to closer for last week in December.  
Administration Office closed December 25, 2017 – January 1, 2018.

January 17, 2018 Regular Meeting & January 24, 2018 Capital Budget Meeting,  
10:00 a.m.

RESOLUTION #16

Moved By – Councillor Cowan  
Seconded by – Councillor Banbury

Be it hereby resolved that the January 3, 2018 Meeting of Council be cancelled and that a Meeting be added for January 24, 2018 at 10:00 am. Regular Meeting January 17, 2018 still occurring.

.Carried

**18. Adjournment and Next Meeting**

RESOLUTION #16

Moved By – Councillor Cowan  
Seconded by – Councillor Banbury

Whereas business before Council has been completed at 5:06 p.m.;  
Be it hereby resolved that Council does now adjourn to meet again on Wednesday, December 20, 2017 at 4:00 p.m. in Council Chambers.

.Carried

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Marion Wearn, Mayor  
Township of Blandford-Blenheim

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Rodger Mordue, CAO/Clerk  
Township of Blandford-Blenheim