

THE CORPORATION OF THE
TOWNSHIP OF BLANDFORD-BLENHEIM

BY-LAW NUMBER 2521-2025

Being a by-law to establish the Corporation of the Township of Blandford-Blenheim Fees and Charges.

WHEREAS, Section 391(1) of the Municipal Act, 2001, S.O. 2001, c.25, as amended, provides that a municipality may pass by-laws imposing fees or charges for services or activities provided, for costs payable by it for services or activities provided or done by or on behalf of the municipality for the use of its property including property under its control;

AND WHEREAS, the Planning Act, R.S.O. 1990, c.P.13, as amended, and the Building Code Act, S.O. 1992, c.23, as amended, and various other statutes provided municipalities with authority to impose various fees and charges;

AND WHEREAS, notice was given of Council's intent to consider changes to the Township of Blandford-Blenheim Fees and Charges By-Law on the Township's website in accordance with Township of Blandford-Blenheim Notice By-Law 1668-2011.

NOW THEREFORE the Council of the Corporation of the Township of Blandford-Blenheim hereby enacts as follows:

1. That all fees and charges by-laws previously established by Council of the Township of Blandford-Blenheim are hereby repealed.
2. That the fees and charges as set out in Schedules "A" through "K" attached hereto and forming part of this By-law are hereby established and adopted by the Council of the Township of Blandford-Blenheim.
3. That no request by any person for any information, service, activity or use of County property described in Schedules "A" through "K" will be processed or provided by any Township Official, unless and until the person requesting the information, service, activity or use of the Township property has paid the applicable fee or charge in the prescribed amount as set out in Schedules "A" through "K" to the Township or payment arrangements have been made with a Township Official;
4. That unless otherwise prescribed, the fees and charges established by this By-Law shall be payable to The Township of Blandford-Blenheim by cash, money order, certified cheque, cheque or debit card when due. Payments can be made for some fees (not including property taxes) on the website using credit card but are subject to a 2% surcharge as per Schedule B.
5. That fees and charges that have been imposed in accordance with this By-Law that remain unpaid after the date on which they are due shall be subject to prescribed interest and penalty charges of one and one quarter

percent per month (1.25%), non-compounded or fifteen percent (15%) per annum.

6. That in the event another by-law of the Township of Blandford-Blenheim establishes a fee or charge that is not referenced by this By-Law and that is not inconsistent with this By-Law, the fee or charge established by that other by-law shall be deemed to be included in Schedules "A" through "K" attached hereto;
7. That any provision of any by-law that is inconsistent with this By-Law be hereby repealed;
8. That the effective date of this By-Law shall be January 1, 2026.

By-law **READ** a **FIRST** and **SECOND** time this 3rd day of December, 2025.

By-Law **READ** a **THIRD** time and **ENACTED** in Open Council this 3rd day of December, 2025.

Mark Peterson, Mayor

Sarah Matheson, Clerk



**Administrative Services - Clerk
Fees and Charges**


Description	Unit	Subject to HST	2023 Amount	2024 Amount	2025 Amount	2026 Amount
Sale of Photocopies - black & white (letter or legal size only)	1 - 2 sheets	Yes	\$0.50	\$0.50	\$0.50	\$0.50
	3 - 5 sheets	Yes	\$1.00	\$1.00	\$1.00	\$1.00
	6 sheets and up (per sheet)	Yes	\$0.25	\$0.25	\$0.25	\$0.25
Black & White copies - 11 x 17	per sheet	Yes	\$0.40	\$0.40	\$0.40	\$0.40
Colour photocopies (letter or legal size only)	per sheet	Yes	\$0.50	\$0.50	\$0.50	\$0.50
Colour photocopies (11x17)	per sheet	Yes	\$1.00	\$1.00	\$1.00	\$1.00
Faxing	First sheet	Yes	\$2.00	\$2.00	\$2.00	\$2.00
	Each additional sheet	Yes	\$1.00	\$1.00	\$1.00	\$1.00
Request under the Freedom of Information Act	Each	No	\$5.00	\$5.00	\$5.00	\$5.00
	staff time - first 30 minutes of investigation	No	\$0.00	\$0.00	\$0.00	\$0.00
	staff time per 15 min. interval beyond 30 minutes	No	\$7.50	\$7.50	\$7.50	\$7.50
(Where the estimate under section 45 (3) of the Municipal provide a deposit of 50% of the estimate prior to the application proceeding)						
Meeting Investigation Fee	Each	No	\$25.00	\$25.00	\$25.00	\$25.00
Lottery License Fee: Raffles, Bingos & Nevada Tickets	% of prize value	No	3%	3%	3%	3%
Marriage License	Each	No	\$120.00	\$120.00	\$120.00	\$120.00
Civil Marriage Ceremony:						
on site at municipal office during regular office hours	Each	Yes	\$250.00	\$250.00	\$250.00	\$250.00
Off site civil marriage ceremony	Each	Yes	\$350.00	\$350.00	\$350.00	\$350.00
Mileage for outside Oxford County - rate per km from Drumbo office	km					CRA rate
Rehearsal fee	Each	Yes	\$50.00	\$50.00	\$50.00	\$50.00
booking deposit	Each	Yes	\$100.00	\$100.00	\$100.00	\$100.00
administration fee if booking is cancelled	Each	Yes	\$50.00	\$50.00	\$50.00	\$50.00
Township provided witness	Each	Yes	\$50.00	\$50.00	\$50.00	\$50.00



**Administrative Services - Clerk
Fees and Charges**

Description	Unit	Subject to HST	2023 Amount	2024 Amount	2025 Amount	2026 Amount
Burial Certificate	Each	No	\$15.00	\$15.00	\$15.00	\$15.00
Encroachment Agreements	Each	No	\$75.00	\$75.00	\$75.00	\$75.00
Section 65 of Drainage Act assessment apportionment. Staff time per 15 minute interval	Each	Yes	\$11.00	\$15.00	\$16.00	\$16.00
Tile Drainage Loan Inspections	Each	Yes	\$200.00	\$215.00	\$225.00	\$225.00
By-Law Compliance Letter	each	No	\$97.00	\$100.00	\$100.00	\$100.00
By-Law Non-Compliance - Subsequent Visit (Chargeable to registered owner on each non-compliance visit)	per hour	Yes		\$110.00	\$110.00	\$110.00
By-Law Non-Compliance - Township undertakes work (Chargeable to registered owner)	each	Yes		actual costs + 15%	actual costs + 15%	actual costs + 15%
By-Law Subsequent Visit Admin Fee	each	Yes		\$66.00	\$66.00	\$66.00
**both expense and fee may be recovered by action or in like manner as municipal taxes						
Kennel Licence	Each	No	\$120.00	\$120.00	\$120.00	\$120.00
Black Composters *	Each	Yes	\$8.85	\$17.70	\$18.58	\$18.58
Green Cone Composters *	Each	Yes	\$44.25	\$45.58	\$46.90	\$46.90
Blue Box - Large - 80L *	Each	Yes	\$5.49	\$5.75	\$6.19	NA
Blue Box - Lid *	Each	Yes	\$2.39	\$2.48	\$2.65	NA
Bag Tags *	Each	No	\$2.00	\$2.00	\$2.00	\$3.00
* Price established by County of Oxford and is subject to change						
Fence Viewing application fee	Each	No	\$100.00	\$100.00	\$100.00	\$100.00
Memorialization of Existing Tree in Parks (does not include cost of the plaque & stand)	Each	Yes	\$150.00	\$150.00	\$150.00	\$150.00

Administrative Services -General						
Fees and Charges						
Description	Unit	Subject to HST	2023 AMOUNT	2024 AMOUNT	2025 AMOUNT	2026 AMOUNT
Tax Certificate	Each	No	\$50.00	\$55.00	\$60.00	\$60.00
Tax Certificate - Additional Rush Fee (24 - 48 hr)						\$15.00
Returned Cheque or PAP	Each	No	\$35.00	\$35.00	\$40.00	\$40.00
On-Line Payment fee (misc. website payments)		No		2.00%	2.00%	2.00%
Loan Agreement Administration Fee (Debenture Administration)	Each	No	2% of principal	2% of principal	2% of principal	2% of principal
Payment of Tile Drainage Loans Before Expiry Date	Each	No	\$50.00	\$50.00	\$50.00	\$50.00
Tax Sale Registration Process	Each	No	Actual Cost + \$100 Admin Fee	Actual Cost + \$100 Admin Fee	Actual Cost + \$125 Admin Fee	Actual Cost + \$125 Admin Fee
Reprint of Prior Year Tax Bills or Statements	Each	No	\$10.00	\$10.00	\$10.00	\$10.00
Commission of Oaths or Certified True Copy (resident)	Each	No	\$10.00	\$10.00	\$10.00	\$10.00
Commission of Oaths or Certified True Copy (non-resident)	Each	No	\$15.00	\$15.00	\$20.00	\$20.00
Tax Confirmation Letters	Each	No	\$15.00	\$15.00	\$20.00	\$20.00
Payment Redistribution Fee (per roll #)	Each	No	\$10.00	\$15.00	\$20.00	\$25.00
Refund Administration Fee (Client error/overpayment) (includes tax payments, AR payments or any other payments)	Each	No	\$25.00	\$25.00	\$25.00	\$25.00
Pre-Authorized Payment Plan Administration	Each					No Charge
Switching PAP plans within the year	Each					\$10.00


**Administrative Services - Development Charges
Fees and Charges**

Description	Unit	Subject to HST	Effective April 1, 2023	Effective Nov 1, 2023	Effective April 1, 2024	Effective June 19, 2024	Effective June 13, 2025
Development Charges							
<u>Residential</u>							
Single, Semi-detached	each	No	\$ 13,413.00	\$ 9,631.00	\$ 10,161.00	\$ 12,771.00	\$ 13,256.00
Other Multiples	each	No	\$ 8,428.00	\$ 6,051.00	\$ 6,384.00	\$ 8,820.00	\$ 9,155.00
Apartments - 2 Bedrooms or Larger	each	No	\$ 7,151.00	\$ 5,135.00	\$ 5,417.00	\$ 7,066.00	\$ 7,335.00
Apartments - Bachelor or 1 Bedroom	each	No	\$ 4,837.00	\$ 3,474.00	\$ 3,665.00	\$ 4,484.00	\$ 4,654.00
Non-Residential		No		\$35.91/sq m	\$37.89/sq m	\$7.35/sq m	\$7.63/sq m
Wind Turbine	each	No		\$ 7,076.00	\$ 7,465.00	\$ 10,506.00	\$ 10,905.00




**Cemetery
Fees and Charges**


Description	Unit	Subject to HST	2023 Amount	2024 Amount	2025 Amount	2026 Amount
Purchase of Interment Rights and care and maintenance						
Interment Rights	each	Yes	\$720.00	\$720.00	\$720.00	\$720.00
Care and Maintenance	each	Yes	\$480.00	\$480.00	\$480.00	\$480.00
Cremation lots	each	Yes	\$320.00	\$320.00	\$420.00	\$420.00
Care and Maintenance	each	Yes	\$280.00	\$280.00	\$280.00	\$280.00
Interment						
Adult - standard	each	Yes	\$750.00	\$750.00	\$850.00	\$850.00
Child	each	Yes	\$400.00	\$400.00	\$500.00	\$500.00
Infant	each	Yes	\$340.00	\$340.00	\$395.00	\$395.00
Cremated Remains	each	Yes	\$400.00	\$400.00	\$420.00	\$420.00
Multiple Cremations (additional interment at same spot, same time)	each	Yes			\$30.00	\$30.00
Columbaria	each	Yes	\$250.00	\$250.00	\$250.00	\$250.00
Disinterment / Exhumation						
Adult - standard	each	Yes	\$2,000.00	\$2,000.00	\$2,000.00	\$2,000.00
Cremated Remains	each	Yes	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Columbaria	each	Yes	\$250.00	\$250.00	\$250.00	\$250.00
Child	each	Yes	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Infant	each	Yes	\$1,000.00	\$1,000.00	\$1,000.00	\$1,000.00
Columbaria Fees						
Bottom Row	each	Yes	\$1,020.00	\$1,020.00	\$1,062.50	\$1,062.50
Bottom Row- Care and Maintenance	each	Yes	\$180.00	\$180.00	\$187.50	\$187.50
Second Row	each	Yes	\$1,105.00	\$1,105.00	\$1,147.50	\$1,147.50
Second Row- Care and Maintenance	each	Yes	\$195.00	\$195.00	\$202.50	\$202.50
Third Row	each	Yes	\$1,190.00	\$1,190.00	\$1,232.50	\$1,232.50
Third Row- Care and Maintenance	each	Yes	\$210.00	\$210.00	\$217.50	\$217.50
Top Row	each	Yes	\$1,275.00	\$1,275.00	\$1,317.50	\$1,317.50
Top Row- Care and Maintenance	each	Yes	\$225.00	\$225.00	\$232.50	\$232.50
Initial Engraving of Niche Plate	each	Yes	\$350.00	\$350.00	\$390.00	\$400.00
Graphics to be added to Niche Plate Engraving	each	Yes				\$40.00
Each Subsequent Engraving of Niche Plate	each	Yes	\$200.00	\$200.00	\$220.00	\$230.00
Monument Care Fund - Flat marker (smaller than 1,116.13 sq cm / 173 sq in.)	each	Yes	\$0.00	\$0.00	\$0.00	\$0.00
**Monument Care Fund - Flat marker (1,116.23 sq cm / 173 sq in. or larger)	each	Yes	\$100.00	\$100.00	\$100.00	\$100.00





**Cemetery
Fees and Charges**

Description	Unit	Subject to HST	2023 Amount	2024 Amount	2025 Amount	2026 Amount
**Monument Care Fund - Upright marker (1.49 sq m / 16 sq ft or smaller, including the base)	each	Yes	\$200.00	\$200.00	\$200.00	\$200.00
**Monument Care Fund - Upright marker (larger than 1.49 sq m / 16 sq ft. including the base)	each	Yes	\$400.00	\$400.00	\$400.00	\$400.00
<i>** as set by Legislation</i>						
Sundays & Municipal Holiday Interments	each	Yes	\$375.00	\$375.00	\$375.00	\$375.00
Foundation layout fee	each	Yes	\$60.00	\$60.00	\$60.00	\$60.00
Snow Removal	each	Yes	*	*	*	*
Winter Burial - Full Interment (December 1st to March 31)	each	Yes	*	*	*	*
Winter Burial - Cremated Remains (December 1st to March 31)	each	Yes	*	*	*	*
* Actual fees incurred by the Township in relation to the specific incident/request + 15%						
Park Benches (does not include cost of the plaque)	each	Yes	\$2,000.00	\$2,000.00	\$2,300.00	\$2,500.00
Transfer Fee						
Transfer Fee (Certificate picked-up at Township Office)	each	Yes	\$60.00	\$60.00	\$60.00	\$60.00
Registered Mail Fee						
	each	Yes	\$15.00	\$15.00	\$20.00	\$25.00
Genealogical Research	per 15 min	Yes				\$ 7.50

					Schedule E	
Community Services - Arena						
May 1st to April 30th						
Fees and Charges						
						
Description	Unit	Subject to HST	Effective May 1, 2024	Effective May 1, 2025	Effective May 1, 2026	
Arena						
**Prime Time - Minor Groups	per hour	Yes	\$133.63	\$137.17	\$139.91	
**Prime Time - All Others	per hour	Yes	\$178.76	\$181.42	\$185.04	
Non-Prime Time - Minor Groups	per hour	Yes	\$66.37	\$67.70	\$69.05	
Non-Prime Time - All Others	per hour	Yes	\$97.35	\$97.35	\$99.29	
Arena Floor Rental (Dances, Trade Shows)	per hour	Yes	\$146.02	\$146.02	\$148.94	
Arena Floor Rental (Dances, Trade Shows)	full day	Yes	\$575.22	\$575.22	\$586.73	
Arena Floor Rental (Recreation, Sports)	per hour	Yes	\$44.25	\$44.25	\$45.13	
**Prime Time ice rentals are M-F 5-10 p.m. and weekends 8 a.m. - 10 p.m.						
Recreational Program						
Public Skating - Adult	per person	Yes	no charge	no charge	no charge	
Public Skating - Child Elementary School Age	per person	Yes	no charge	no charge	no charge	
Public Skating - Pre-School	per person	Yes	no charge	no charge	no charge	
Parents & Tots	per person	Yes	no charge	no charge	no charge	
Sponsored Public Skating	per hour	Yes	\$88.50	\$88.50	\$88.50	
School Skating Program	per hour	Yes	\$39.82	\$0.00	\$0.00	
Ticket Ice (minimum with 1 to 4 skaters)	per hour	Yes	\$39.82	\$39.82	\$39.82	
Ticket Ice (exceeding 4 skaters)	per skater	Yes	\$8.85	\$8.85	\$8.85	
Shinny Hockey (adult)	per skater/hour	Yes	\$8.85	\$8.85	\$8.85	
Shinny Hockey (child - under age 18)	per skater/hour	Yes	\$4.42	\$4.42	\$4.42	
Birthday Specials:						
1 hour of ice time (based on availability) and 1 hour in Room A	per event	Yes	\$66.37	\$66.37	\$66.37	
1 hour of ice time (based on availability) and 1 hour in Hall	per event	Yes	\$92.92	\$92.92	\$92.92	
Cancellations must be received at least 7 days prior to ice event, or full price is charged.						
General liability Insurance (for renters without proof of insurance)			charged at cost as set by Township's insurance provider			
Advertising						
Ice Logo (sponsor must supply logo at their cost)	Each	Yes	\$442.48	\$442.48	\$442.48	
Arena Board Advertising (sponsor must supply logo at their cost)	Each	Yes	\$442.48	\$442.48	\$442.48	
Wall Advertising (sponsor must supply logo at their cost)	Each	Yes	\$265.49	\$265.49	\$265.49	
Door Wrap (sponsor must supply wrap and professional installation)	Each	Yes	\$221.24	\$221.24	\$221.24	
Zamboni advertising (sponsor must supply logo at their cost)	Each	Yes	\$796.46	\$796.46	\$796.46	

					Schedule F	
Community Services - Community Centres						
Fees and Charges						
						
Description	Unit	Subject to HST	Effective May 1, 2024	Effective May 1, 2025	Effective Jan 1, 2026	
Community Centre Halls						
Booking Fee - to be received at time of booking for all halls and pavilions		Yes		30%	30%	
Non-Refundable						
Plattsville Community Hall	per hour	Yes	\$55.75	\$57.52	\$57.52	
Plattsville Community Hall	daily	Yes	\$202.65	\$203.54	\$203.54	
Plattsville Community Hall - weekday daytime	1/2 day	Yes	\$110.62	\$110.62	\$110.62	
Plattsville Community Hall (Together with Ice Event)	daily	Yes	\$110.62	\$110.62	\$110.62	
Plattsville Community Hall (Buck & Doe)	daily	Yes	\$469.03	\$469.03	\$469.03	
Decorating Set-up (for daily events only - prior to day of decorating set-up of event based on availability)	daily	Yes	\$106.19	\$106.19	\$106.19	
Plattsville Community Hall - Room A	per hour	Yes	\$31.86	\$33.63	\$33.63	
Plattsville Community Hall - Room A	daily	Yes	\$107.96	\$107.96	\$107.96	
Plattsville Community Hall - Room B	per hour	Yes	\$31.86	\$33.63	\$33.63	
Plattsville Community Hall - Room B	daily	Yes	\$107.96	\$107.96	\$107.96	
Princeton Centennial Hall - Fireside Room	per hour	Yes	\$31.86	\$33.63	\$33.63	
Princeton Centennial Hall - Fireside Room	daily	Yes	\$107.96	\$107.96	\$107.96	
Decorating Set-up Fireside Room (for daily events only - prior to day of - decorating set-up of event based on availability)	daily	Yes		\$75.22	\$75.22	
Princeton Centennial Hall - Fireside Room - weekday daytime	1/2 day	Yes	\$61.95	\$66.37	\$66.37	
Princeton Centennial Hall - Main Hall	per hour	Yes	\$98.23	\$98.23	\$98.23	
Princeton Centennial Hall - Main Hall	daily	Yes	\$340.71	\$340.71	\$340.71	
Princeton Centennial Hall - Main Hall - weekday daytime	1/2 day	Yes	\$194.69	\$194.69	\$194.69	
Princeton Centennial Hall - Main Hall (Buck & Doe)	daily	Yes	\$469.03	\$469.03	\$469.03	
Decorating Set-up for Main Hall (for daily events only - prior to day of - decorating set-up of event based on availability)	daily	Yes	\$176.99	\$176.99	\$176.99	
Kitchen Use	daily	Yes	\$76.99	\$76.99	\$76.99	
Richwood Hall	daily	Yes	\$107.96	\$107.96	\$107.96	
Decorating Set-up Richwood Hall (for daily events only - prior to day of - decorating set-up of event based on availability)	daily	Yes		\$75.22	\$75.22	
General liability Insurance (for renters without proof of insurance)		Yes	charged at cost as set by Township's insurance provider			
** Deposit for All Events including sale of Alcohol as per S.O.P.		No	\$500.00	\$500.00	-	
Damages incurred to the facility will be invoiced to the renter					actual costs	
Garbage Disposal Surcharge (for excessive garbage after event)	per event	Yes		\$130.00	\$130.00	

 Community Services - Outdoor Facilities & Parks Fees and Charges						Schedule G	
						FIELD CLASSIFICATION	
Description	Unit	Subject to HST	A	B	C	D	
Ball Diamonds							
Adult	per game	Yes	\$27.48	\$27.48	\$22.39	n/a	
Affiliated Minor	per game	Yes	\$18.96	\$18.96	\$17.15	\$10.83	
Adult Tournament First Game/Diamond	per day	Yes	\$27.48	\$27.48	\$22.39	n/a	
Adult Tournament Extra Game/Diamond	per game	Yes	\$23.41	\$23.41	\$20.35	n/a	
Affiliated Minor Tournament First Game/Diamond	per day	Yes	\$18.96	\$18.96	\$17.15	\$13.54	
Affiliated Minor Tournament Extra Game/Diamond	per game	Yes	\$18.05	\$18.05	\$16.25	\$10.62	
Optional Tournament Grooming	per groom	Yes	\$30.53	\$30.53	\$30.53	\$30.53	
Optional Use of Lights	per game	Yes	\$9.93	n/a	\$9.93	\$9.93	
Ball Diamond Fence Advertising (sponsor must supply sign at their costs, size, location and content must be approved)	yearly	Yes	\$265.49	\$265.49	\$265.49	\$265.49	
Description	Unit	Subject to HST	Effective May 1, 2023	Effective May 1, 2024	Effective May 1, 2025	Effective Jan 1, 2026	
Soccer Pitches - based upon 90 minute games							
Adult Permit	per game	Yes	\$11.50	\$11.50	\$13.27	\$13.27	
Adult Tournament	per day	Yes	\$66.37	\$66.37	\$66.37	\$66.37	
Affiliated Minor	per game	Yes	\$8.85	\$8.85	\$10.62	\$10.62	
Affiliated Minor Tournament	per day	Yes	\$46.02	\$46.02	\$46.02	\$46.02	
Park Permit Fees							
Booking Fee - to be received at time of booking for all halls and pavilions		Yes				30%	
Non-Refundable							
Pavillion Day Permit	per day	Yes	\$69.03	\$69.03	\$70.80	\$70.80	
Open Park Space Event Day Permit	per day	Yes	\$69.03	\$69.03	\$115.04	\$115.04	
General liability Insurance (for renters without proof of insurance) Yes charged at cost as set by Township's insurance provider							
Garbage Disposal Surcharge (for excessive garbage after event)	per event	Yes			\$130.00	\$130.00	

		Protective Services						
		Fees and Charges						
Description	Unit	Subject to HST	2023 Amount	2024 Amount	2025 Amount	2026 Amount		
Fire Inspection								
Fire Inspection	per hour	Yes	\$97.00	\$100.00	\$100.00	\$100.00		
Fire Inspection Admin Fee	each	Yes	\$65.00	\$66.00	\$66.00	\$66.00		
Liquor Licenses and Occupancy Loads								
Fire Inspection	per hour	Yes	\$97.00	\$100.00	\$100.00	\$100.00		
Fire Inspection Admin Fee	each	Yes	\$65.00	\$66.00	\$66.00	\$66.00		
Fire Chief's Letters to Lawyers or Insurance Company								
	each	No	\$97.00	\$100.00	\$100.00	\$100.00		
Fire Department Compliance Letter								
	each	No	\$97.00	\$100.00	\$100.00	\$100.00		
By-Law Compliance Letter								
	each	No	\$97.00	\$100.00	\$100.00	\$100.00		
By-Law Non-Compliance - Subsequent Visit								
(Chargeable to registered owner on each non-compliance visit)	per hour	Yes		\$110.00	\$110.00	\$110.00		
By-Law Non-Compliance - Township undertakes work								
(Chargeable to registered owner)	each	Yes		actual costs + 15%	actual costs + 15%	actual costs + 15%		
By-Law Subsequent Visit Admin Fee	each	Yes		\$66.00	\$66.00	\$66.00		
**both expense and fee may be recovered by action or in like manner as municipal taxes								
Copies of Fire Reports								
	each	Yes	\$65.00	\$100.00	\$100.00	\$100.00		
Special Events Permit								
	each	No	\$50.00	\$50.00	\$50.00	\$50.00		
Special Fire Permits								
for three-day period per property, requires special approval by the Chief Fire Official, or designate.	each	No			\$50.00	\$50.00		

Description	Unit	Subject to HST	2023 Amount	2024 Amount	2025 Amount	2026 Amount
Response to Motor Vehicle Accidents and Vehicle Fires						
(Chargeable to the registered owner of the vehicle)						
Non-Resident						
Minimum Charge up to 1st hour per Fire Apparatus	per hour *	No	\$543.03	\$559.86	\$570.50	MTO rate + supplies
Firefighting Foam	per pail	No				\$268.00
Oil Absorbent	per bag	No				\$25.00
Absorbent Pads	per pad	No				\$5.00
Absorbent Socks	per sock	No				\$30.00
Plug and Dike	per use	No				\$20.00
Firefighting Containment Pool	per use	No				\$240.00
Flares	per flare	No				\$14.00
Resident						
No Charge						
Motor Vehicle Accident Response-Provincial Highway						
(Chargeable to Ministry of Transportation for all provincial highway accident responses)						
Minimum Charge up to 1st hour per Fire Apparatus	per hour *	No	\$543.03	\$559.86	\$570.50	MTO rate
Fire Response - Public Hazard, Hydro Lines						
Public Property - Chargeable to Hydro Provider						
Minimum Charge up to 1st hour per Fire Apparatus	per hour *	No	\$543.03	\$559.86	\$570.50	MTO rate
Private Property - Chargeable to Registered Property Owner						
Minimum Charge up to 1st hour per Fire Apparatus	per hour *	No	\$543.03	\$559.86	\$570.50	MTO rate
Fire Response -Indemnification Technology						
Current MTO rates, plus personnel /hour rates ,and any cost incurred by the Municipality						
Minimum Charge up to 1st hour per Fire Apparatus	per hour *	No	\$543.03	\$559.86	\$570.50	MTO rate
Refilling SCBA air bottles						
	each	Yes	\$20.00	\$20.00	\$20.00	\$20.00
Fire Response - Hazardous Materials Clean Up						
As outlined in the Environment Protection Act, RSO 1990						
		No	Actual Costs	Actual Costs	Actual Costs	Actual Costs

Description	Unit	Subject to HST	2023 Amount	2024 Amount	2025 Amount	2026 Amount
Fire Response - Natural Gas Leak, Caused directly by a person or company						
Minimum Charge up to 1st hour per Fire Apparatus	per hour	No	\$543.03	\$559.86	\$570.50	MTO rate
Burn Permit - Recreational and agricultural fire permits		N/A	no charge	no charge	no charge	no charge
Fire Response - Open Air Burning Illegal or Unauthorized Fire						
1st Offense-in any twelve month period		N/A	no charge	no charge	no charge	no charge
2nd or Additional Offences-in any twelve month period	per hour *	No	\$543.03	\$559.86	\$570.50	MTO rate
Minimum Charge up to 1st hour per Fire Apparatus						
Fire Response - Preventable Fire Alarm Panel Alarms 1st Offense-in any twelve month period		N/A	no charge	no charge	no charge	no charge
2nd or Additional Offences-in any twelve month period	per hour *	No	\$543.03	\$559.86	\$570.50	MTO rate
Minimum Charge up to 1st hour per Fire Apparatus						
* As set by MTO						
Fire Response - Fire Watch or Stand By As authorized by Fire Chief	per hour * per apparatus	No		\$559.86 actual costs	\$570.50 actual costs	MTO rate actual costs
Review of Fire Works Display Application	each	Yes	\$ 137.00	\$ 137.00	\$ 137.00	\$ 137.00
Review of Application for Pyrotechnics display Including a site pre-inspection and review of Fire Safety Plan	each	Yes	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00
Review of Risk Safety Management Plan for Propane Storage As required by the Regulatory Amendments to O.Reg 211/01 of the TSS Act, 2000 for small facilities (less than 5000 USGW)	each	Yes	\$ 115.00	\$ 115.00	\$ 115.00	\$ 115.00
			+ actual cost of engineer / other firm (if necessary)	+ actual cost of engineer / other firm (if necessary)	+ actual cost of engineer / other firm (if necessary)	+ actual cost of engineer / other firm (if necessary)

Description	Unit	Subject to HST	2023 Amount	2024 Amount	2025 Amount	2026 Amount
Review of Risk Safety Management Plan for Propane Storage						
As required by the Regulatory Amendments to O.Reg 211/01 of the TSS Act, 2000 for medium and large facilities (less than 5000 USGW)	each	Yes	\$ 275.00	\$ 275.00	\$ 275.00	\$ 275.00
			+ actual cost of engineer / other firm (if necessary)	+ actual cost of engineer / other firm (if necessary)	+ actual cost of engineer / other firm (if necessary)	+ actual cost of engineer / other firm (if necessary)
Site Alteration Application for area less than 2 ha	each	No	250.00	250.00	250.00	250.00
Site Alteration Application for area equal to 2 ha	each	No	550.00	550.00	550.00	550.00
Site Alteration Application for each ha beyond 2 ha	each	No	25.00	25.00	25.00	25.00
First conviction in contravention of Site Alteration By-law (person)	each	No	10,000.00	10,000.00	10,000.00	10,000.00
Subsequent conviction in contravention of Site Alteration By-law (person)	each	No	25,000.00	25,000.00	25,000.00	25,000.00
first conviction in contravention of Site Alteration By-law (corporation)	each	No	50,000.00	50,000.00	50,000.00	50,000.00
subsequent conviction in contravention of Site Alteration By-law (corporation)	each	No	100,000.00	100,000.00	100,000.00	100,000.00

**Building Services
Fees and Charges (HST Exempt)**

Classes of Permits and Fees			
Minimum Permit Fee - \$146. Fees not listed are determined by the Chief Building Official.			
		Administrative Fee	Permit Fee
ICI Group	ICI - New, Additions and Renovations	\$374.00	\$1.88
	ICI - Public Pools, Public Patios and Exterior Ramps	\$150.00	\$0.76
Group C - Residential Buildings	Res - Residential Buildings New, Additions	\$374.00	\$1.88
	Res - Renovations to Non Single/Semi/Towns	\$374.00	\$1.50
	Res - Renovations to Single/Semi/Towns	\$374.00	\$597.00
	Res - Swimming Pools	\$150.00	\$150.00
	Res - Sheds & Garages	\$150.00	\$1.13
Farm Buildings	Res - Decks & Covered Porches (unheated and unenclosed)	\$150.00	\$150.00
	Farm - New, Additions, Renovations	\$374.00	\$0.32
	Farm - Horizontal/Bunk Silos	\$150.00	\$746.00
	Farm - Vertical Silos, Grain Bins	\$150.00	\$746.00
Special	Farm - Manure Storage (All Types)	\$150.00	\$746.00
	Sp - Tents	\$150.00	\$323.00
	Sp - Temp Buildings/Portables	\$150.00	\$597.00
Miscellaneous	Sp - Change of Use	\$150.00	\$597.00
	Misc - Permit Renewal/Revision	\$150.00	\$374.00
	Misc - Fireplace/Woodstove	\$150.00	\$225.00
	Signs	\$150.00	\$225.00
	Misc - Retaining Wall/Balcony Guard (linear ft)	\$150.00	\$0.32
	Misc - Wind Turbines	\$150.00	\$2,605.00
	Solar Panel	\$150.00	\$597.00
	Designated Structures (other then listed)	\$150.00	\$746.00
	Alternate Solution Application	\$150.00	\$597.00
	Conditional Permits	\$150.00	\$0.32
	Septic Permit - Full	\$150.00	\$671.00
Septic Permit - Tank Only	\$150.00	\$150.00	
Mechanical Work	Other/Unlisted	\$150.00	
	Re-Inspection/Canceled Inspection Fee/Requested Inspection more than 3 years since last inspection	\$150.00	\$76.00
Mechanical Work	Mech - Sprinkler System	\$374.00	\$746.00
	Mech - NFPA 96 Hood Fan	\$374.00	\$374.00
Plumbing/Serviceing Work	Water/Sewer Connection	\$150.00	\$150.00
	Building Services (per linear ft)	\$150.00	\$1.13
	Water Meter	\$150.00	\$374.00
Demo	Non-Farm Structures	\$150.00	\$150.00
Deposits			
Deposit (Refundable)	Engineering		1,000.00
	Final Building Inspection		1,000.00
	Public Works		1,000.00
	Lot Grading		1,500.00
	Demolition Agreement		Various
	Garden Suite Deposit		Various



Building Services - Planning
Fees and Charges (HST Exempt)

Description	Unit	Subject to HST	2023 Amount	2024 Amount	2025 Amount	2026 Amount
REFUNDS						
Planning Application submitted, no work started	each	No		Full Refund less \$50.00 Admin Fee		
Planning Application submitted, application circulated for comment	each	No				No Refund
**fees established by the County of Oxford and are subject to change						
Fees contained in Severance Agreements:						
Street lighting	minimum	No	\$ 300.00	\$ 300.00	\$ 300.00	\$ 300.00
Sidewalk	minimum	No	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00
Parkland dedication	minimum	No	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00
DEPOSITS:						
(Deposits not subject to HST, but property owner is responsible for engineering & study costs including HST)						
Planning Peer Reviews (Site Plan, etc.)	minimum	No	\$3,000.00	\$3,000.00	\$3,000.00	\$3,000.00
Agreement to construct a new single family dwelling while current owners are living in the existing single family dwelling	each	No			As per agreement	
Sub-Division Agreement	each	No		As per agreement \$10,000 minimum		
Bunkhouse Agreement	each	No			As per agreement	
Discretionary Agreement	each	No			As per agreement	
Appeal to the Ontario Municipal Board	each	No			As per agreement	
Garden Suite Agreement	each	No			As per agreement	
CLI -ECA application - Storm Sewer	each	No	\$ 1,100.00	\$ 1,100.00	\$ 1,100.00	\$ 1,300.00
CLI -ECA application - Storm Water Management	each	No	\$ 2,200.00	\$ 2,200.00	\$ 2,200.00	\$ 2,400.00

						Schedule K
Public Works - Roads						
Fees and Charges						
Description	Unit	Subject to HST	2023 Amount	2024 Amount	2025 Amount	2026 Amount
Installation of Entrance Culverts	each	Yes	\$1,400.00	\$1,425.00	\$1,450.00	\$1,500.00
Drainage Materials		Yes			cost + 15%	cost + 15%
Curb Cut	each	Yes	\$600.00	\$650.00	\$700.00	\$725.00
Permit to Move a Structure along Municipal Roads to Relocate Struc	each	No	\$40.00	\$50.00	\$75.00	\$75.00
Snow Removal (when contracted out)						
Snow Plowing	per operation	Yes	\$65.00	\$70.00	\$88.35	\$88.35
Snow Plowing / Sand / Salting	per operation	Yes	\$100.00	\$105.00	\$125.00	\$125.00
Sand /Salting	per operation	Yes	\$80.00	\$85.00	\$110.00	\$110.00
Tandem Axle Truck Rental	hour	Yes	\$88.35	\$88.35	\$88.35	\$88.35
One Ton Truck Rental	hour	Yes	\$68.45	\$68.45	\$68.45	\$68.45
1/2 Ton Pickup Rental	hour	Yes	\$33.35	\$33.35	\$33.35	\$33.35
Grader Rental summer	hour	Yes	\$142.25	\$142.25	\$142.25	\$142.25
Grader Rental winter	hour	Yes	\$150.00	\$150.00	\$150.00	\$150.00
Loader Rental	hour	Yes	\$81.75	\$81.75	\$81.75	\$81.75
Backhoe Rental	hour	Yes	\$72.10	\$72.10	\$72.10	\$72.10
Tractor Rental	hour	Yes	\$62.25	\$62.25	\$62.25	\$62.25
Brush Depot - Labour	hour	No	\$41.00	\$44.00	\$50.00	\$52.00
Civic Address Signs & Posts	each	Yes	\$42.00	\$45.00	\$45.00	\$47.50
Civic Address Sign Only (No Post)	each					\$30.00
Sale of Recycled Asphalt (as available) pick up only	3 yard bucket	Yes	\$12.00	\$15.00	\$15.00	\$15.00
Sale of Recycled Concrete (as available) pick up only	3 yard bucket	Yes	\$12.00	\$15.00	\$15.00	\$15.00
Laying a private drain across Township Road Allowance	Separate Agreement					
Laying utility lines along, under, in or upon municipal roads	Separate Agreement					